

ST. MARY PARISH COUNCILS AND COMMISSIONS

Pastoral Council: The Pastoral Council is an elected/appointed consultative body which serves as the voice of the parish and assists the pastor in planning, decision making, and defining a parish vision. The council normally meets on the 4th Thursday of the month at 7:00 p.m. The Council has four working commissions: **Community Life, Education, Liturgy & Worship, and Pastoral Outreach and Peace and Justice.** These five arms also have sub-committees. (Jim Rosemeyer 348-2202)

PCC Education Commission: Meets October, February & May. Oversees the planning and scope of educational & faith formation activities in the parish from Pre-School – Adult. Members needed to serve on School, Religious Education and Adult Faith Formation Committees. School meets on 3rd Thursday at 7:00 pm., RE meets on 1st Tuesday in the months of Sept, Jan, Mar, April. AFF meets last Tuesday of the month at 9:30 AM. (School: Jean Lange, 348-5806, Religious Education: Chris Cardin, 348-9735, AFF: Rosanne Arbizzani, 348-4501 Heather Macaulay 348-3447))

PCC Justice & Outreach Commission Meets October & February to discuss issues related to both Pastoral Outreach and Peace and Justice commissions. (Dee Woolf 348-7403 , Linda Schmidt 608-712-3960 & Paula Baumann 348- 4585)

PCC Pastoral Outreach Commission: Promotes/coordinates programs that guarantee charity and justice in all God's children in our community born and unborn. Examples are We Care, Holiday Baskets, Jamaican sister parish, and bereavement. Volunteers who are willing to help the parish identify local and world-wide needs and discern what kind of involvement the parish will establish. Meeting Time: 2nd Thursday of the month, 7:00 p.m. at St. Mary's Rectory. (Dee Woolf 348-7403 & Linda Schmidt 608-712-3960 Co-chairs)

PCC Peace and Justice Commission: Promotes/educates/coordinates programs that work for justice and peace on a global basis. Examples are Bread for World, Faithful Citizenship, Martyr Service, Hope House, etc. Meets at St. Augustine. Volunteers who are willing to help the parish identify local and world-wide needs and discern what kind of involvement the parish will establish. (Paula Baumann, 348-4585)

Liturgy and Worship Commission: Nourishes and gives direction to the liturgical life of the parish by promoting the development of liturgical ministries and Rites of Christian Initiation, coordinating minister training, planning all aspects of liturgical seasons, and providing spiritual growth opportunities outside of Sunday worship. St. Mary committee meeting time: 2nd Wednesday Sept, Nov, Jan, Mar, May 9:00 a.m. (Linda Schmidt 348-9735)

PCC Vocation Commission: Inspires and assists the parish in fulfilling Christ's mission by fostering vocations especially to ordained ministry and consecrated life. (Vacant, Father Lope 348-9735)

Stewardship Commission: Promotes & enhances time, talent and treasure activities within the parish. A balanced program used to encourage all to share their God given gifts and blessings with others. It is responsible for stewardship education and materials for the parish. (St. Mary Commission meeting time: 2nd Thursday of the month, 5:30 p.m. (Lee Eggers, 348-4848)

Community Life Commission: Hosts inclusive activities that build Christian community and promote participation/communication in parish life. The newsletter, welcoming newcomers, and building community for all ages are part of this ministry. Meeting time: As needed (Linda Schmidt, 348-9735)

Finance Council: Assists the pastor in coordinating and supervising the financial affairs of the parish. It is concerned with financial planning, approving budgets, stewardship, and obtaining the financial resources needed to sustain the mission and development of the parish. Works hand in hand with Pastoral Council. Meeting time: 4th Wednesday of the month at 7:00 p.m. (Myron Tranel 348-3424)

Building and Grounds Commission: Oversees maintenance, repair, building projects of parish and ensures a well maintained physical plant. Members needed. (Gary Pothour, 348-6741, Fr. Lope, 348-9735)

Endowment—Parish & School: Assist the pastor and parish with the administration and management of the endowment funds and the coordination of major fund raising efforts. (Joseph Hood, 348-5806, Mark Meyers, 348-3351)

DESCRIPTIONS OF MINISTRIES

FAITH FORMATION

PCC Religious Education Committee Member: Volunteers needed to assist the parish in the educational endeavors of religious education for pre-school -10th grade. **(Priscilla Hahn, 348-4760)348-4501)**

Faith Formation Program: Provides regular religious education classes and sacramental preparation for youth in elementary, middle, and high school. Teachers and retreat team members are needed.
(Chris Cardin, 348-9735)

Confirmation Team: Team members are needed to assist in the preparation of Confirmation.
(Chris Cardin, 348-9735)

Youth Ministry: Volunteers are needed to support our middle and high school youth program which involves spiritual, social, Christian concerts, and educational activities. Involvement can range from planning events to being a chaperone. **(Chris Cardin, 348-9735)**

Vacation Bible School: Volunteers needed to coordinate, teach, and help with various aspects of our summer program for children ages 4-5th grade.
(Diane Drefcinski, 348-3937)

Clerical Assistance: Volunteers needed to help with periodic general office tasks for RE
(Chris Cardin, 348-9735)

PCC Adult Faith Formation Committee Member: Is an invitation to planning, implementing, and advertising programs to help adults 18 and over to explore and learn more about their Catholic Faith. Meeting Time: Last Tuesday of Month at 9:30 a.m. **(Roseanne Arbizzani, 348-4501)**

Bible Study: People who are interested in participating in a small group Bible Study
(Roseanne Arbizzani, 348-4501)

Adult Retreat: People who are interested in spiritual enrichment in small groups
(Linda Schmidt, 348-9735)

One Time Events: Volunteers are needed to help plan periodic events such as the Parish Mission.
(Staff, 348-9735)

Vocation Team: Volunteers needed to plan activities that will foster religious vocations.
(Inactive; but would like to become active, mark blank lines at end of sheet if interested.)

ST. MARY SCHOOL

School Committee Member: Volunteers needed to advise the principal in endeavors of St. Mary School and Preschool. **(Joseph Hood, 348-5806, Heather Macaulay 348-3447)**

Home and School Association: This association supports all areas of school life through many different volunteer opportunities. A detailed sign-up sheet is available at St. Mary School.
(Bob Busch 348-3348)

School Volunteer: A list of substitutes is needed to cover recess duty, to serve as study hall monitor, and to prepare and/or serve lunch when regular staff person is absent. Volunteers are also needed throughout the year for cleaning jobs and small maintenance tasks.
(Joseph Hood, 348-5806)

Endowment/School Committee member: Volunteers to assist in expanding this fund to ensure the growth & future of our school.
(Joseph Hood, 348-5806 or Mark Meyers, 348-2874)

ST MARY PRE-SCHOOL

Donation of Time: Volunteers help with specific tasks such as sewing, repair of equipment & office assistance.
(Heather Macaulay, 348-3447)

Donation of Supplies/Food: Many items are needed from craft supplies, snacks, paper/cleaning products, & toys.
(Heather Macaulay, 348-3447)

CAMPUS MINISTRY

Adopt a college student: Families needed that will provide hospitality for college students. This could involve inviting them to your home for a meal or anyway to make them feel welcome and part of the community.
(Dee Bernhardt, 348-7530)

Speaker at Newman: Volunteers needed who will speak on a specific topic for the Newman club. Meetings are on Wednesday evenings at 9:00 pm (Dee Bernhardt, 348-7530)

Simple Supper: Volunteers needed who would be able to provide food and cook for a supper of about 30 students. The meal is served at St. Augustine at 5:00 pm on Wednesdays. (Dee Bernhardt, 348-7530)

PASTORAL CARE AND PEACE AND JUSTICE MINISTRY

Pastoral Outreach or Peace and Justice Committee Member:
(Dee Woolf 348-7403, Linda Schmidt 608-712-3960, Paula Baumann, Chair, 348-4585)

Bereavement Ministry: Offers support through cards, attendance at services, and personal contact on behalf of St. Mary Parish to those experiencing grief. Part of Human concerns.
(Mary Lu Welch, 348-5949, Linda Schmidt, 348-9735)

Holiday Baskets: This program provides baskets of food and necessities during holiday seasons to families in need in our community. Chair people for each season and food and monetary donations needed.
(Linda Schmidt, 348-9735)

We Care: This program provides opportunities to serve parishioners in time of unexpected need.
(Retha Mulrooney, 348-7804, Dan Fiedler, Sandy Swift, 348-3422, Dona Lofy, 348-6513)

Respite: People willing to give respite care for small blocks of time.

Meals: People willing to provide a meal for someone in need.

Hope House: Volunteers to provide food, serve, and deliver to Catholic Worker House in Dubuque (1x month)
(Theresa Kraemer, 348-7220)

Adopt a Family at Christmas: Volunteers needed that will offer financial assistance to families for Christmas gifts for their children. (Staff, 348-9735)

Prayer Network: Volunteers receive confidential prayer requests by phone daily, passing them on to others via telephone or e-mail, resulting in a group of volunteers praying for the needs of others.
(Delda Hershberger, 348-6041)

Ministry of Praise: People who are homebound and would like to offer prayers for the parish and community.
(Jean Thomas, 348-6312)

Mobile Food Pantry: Meets the third Friday of the month to distribute food to the hungry. (Linda Schmidt 348-9735)

Visiting Homebound: Make friendly visits to homebound parishioners. (Marie Whisenant 348-3596)

COMMUNITY PROGRAMS (not sponsored by St. Mary's)

Alone For Christmas: Churches take turns hosting this event. Volunteers are needed to help with the preparation and donation of food.
(Ministerial Association)

Habitat for Humanity: People who are willing to work with this organization. (April Baker, 348-9119)

Coats for Kids: Volunteers needed to coordinate the collection and sorting of children's coats for those in need.
(Sandy Droessler 348-4574)

Thrift Shop Volunteer: Volunteers are needed to help manage donations for the thrift shop and to work at the counter. (Shirley Bowden 348-4869)

Meals on Wheels (SW Health Care Center): Volunteers needed to deliver meals to the homebound. (Larry McGinnley, 348-9185)

Knights of Columbus: Catholic Men's organization dedicated to the charitable works of God's people (Dick Arbizzani 348-4501)

Pregnancy Help Line: Volunteers needed to help serve on telephone line & as committee members. (Jeanette Klaas, 348-4726)

Church Women United: Provides a means of Christian Fellowship across denominational lines. (Nancy Daniels, 348-6520)

LITURGICAL MINISTRIES

Liturgy Committee Member: People who are interested in assisting in dialogue about the liturgical work of the church. (Linda Schmidt, 349-9735)

Art & Environment Team: Volunteers who have gifts and a passion for making our worship space evocative of the presence of God. Gifts that are needed are sewing, carpentry abilities, floral arranging, plant care, artistic, and eye appeal. (Dana Lau, 348-9134)

Cantor/Song Leader: Volunteers are needed to proclaim the Word of God in song. (Linda Schmidt, 348-9735)

Choir Member: We have 5 choirs which people are invited to share their musical gifts. (Linda Schmidt, 348-9735)

Musical Instruments: Organists and other musical instruments to help celebrate liturgies. (Linda Schmidt, 348-9735)

Greeters: Singles, couples and families who welcome and offer hospitality to those who enter the doors of St. Mary's. (Jerry/Connie McCabe, 348-8336)

Ushers: Men and women who are willing to take up the offertory collection and assist with other tasks. (Parish Office, 348-9735)

Reader: Volunteers who can proclaim God's word in a clear and understandable way. Training is provided. (Fay Stone, 348-9393)

Leader of Prayer: Volunteers who will assist in leading Morning Prayer. (Tuesday morning after Mass.) (Linda Schmidt, 348-9735)

Rosary Leader: Individuals or families to lead the rosary before weekend or weekday Mass. (Linda Schmidt, 348-9735)

Altar Boys: Adults and youth to assist the priest in the action of the liturgy. (Lorraine Wackershauser, 348-9735)

Sacristan: Volunteers who will assist in preparing the Church 30 minutes before & after Weekend and daily Masses. Training is provided. (Fay Stone, 348-9393)

Altar Cloths: Volunteers willing to launder and iron cloths used for liturgies. (Marlene Schmitz, 348-8860)

Supply Flowers: Fresh flowers are needed to enhance the sanctuary (Dana Lau, 348-9134)

Help with sewing Needs: Volunteers needed for sewing projects for sanctuary. (Jeanette Klaas, 348-4726)

Children's Liturgy of the Word: Volunteers who are willing to dismiss with children ages 3 to 2nd grade to teach them about the liturgy of the word at their level. They return to Mass at the Prayer of the Faithful. Training is provided. (Bob/Lisa Schmitt, 348-5743)

SACRAMENTAL

Christian Initiation-RCIA: Prepares adults for admission into the Catholic Church and the celebration of the sacraments of baptism, confirmation, and Eucharist. Meeting Time: Tuesday evenings at 7:00 p.m. Sponsors and team members are needed.

(Linda Schmidt, 348-9735)

Marriage Preparation: (FOCUS Couple) These are couples who assist with preparing couples for marriage by meeting with and processing the marriage inventory which is a communication tool which identifies key topics to be discussed before marriage. Couples are approved by the Pastor and marriage prep staff.

(Linda Schmidt & Madeline Wall, 348-9735)

OFFICE-CLERICAL SUPPORT/FINANCE

Computer Support: Volunteers with computer knowledge of word processing, data entry, programming, graphics, or web design to help out on various projects as needed.

(Staff, 348-9735)

Computer Maintenance: Volunteers needed with periodic technical support. (Staff, 348-9735)

Mailings: Volunteers assist with large parish mailing projects throughout the year.

(Lorraine, 348-9735)

Money Counter: Volunteers to help count the weekend mass money on Monday mornings at 9:30 a.m.

(Lorraine, 348-9735)

Office Volunteer: Volunteers assist or fill in at the Parish or School office as needed.

(Lorraine, 348-9735)

Finance Council Committee member: Volunteers who have expertise in business, accounting, and money management.

(Appointed) (Donna Perkins, Chair, 348-6702)

Endowment/Parish Committee member: Volunteers need to assist in expanding this fund.

(Not active at this time but would like to activate)

Fundraising/Development: Volunteers who are gifted in assisting the parish in increasing their monetary needs.

(This committee is something we would like to develop)

BUILDING AND GROUNDS

Member of Building/Grounds Committee: Volunteers willing to assess, evaluate, long range plan, and assist with the maintenance issues of the Church.

(Gary Pothour, 348-6741)

Maintenance Help-out: Volunteers willing to do cleaning, painting, & minor repairs. and offer other skills such as repair, electrical, plumbing, etc.

(Gary Pothour, 348-6741)

Flower & Plant Care: Volunteers willing to help plant, water, & weed flower & plants in Church, Meditation Garden, & grounds

(Staff, 348-9735)

Special Skills: Volunteers needed to help with periodic plumbing, electrical, etc. (Staff, 348-9735)

PARISH LIFE AND STEWARDSHIP

Community Life Commission Member: Volunteers needed to help plan activities that will build all aspects of community life for the parish.
(Vacant)

Stewardship Commission Member: Volunteers who will assist in the education and planning of activities that will enable our parish to understand stewardship as a way of life.
(Lee Eggers, 348-4848)

PARISH LIFE

Hospitality Food: Volunteers who are willing to help out with food donations for parish and special events.
(Staff, 348-9735)

Hospitality/set up: Volunteers who will help set-up and serve food at parish & special events.
(Staff, 348-9735)

Christmas Caroling/Chili Supper: People who enjoy singing and helping bring cheer to the homebound. We then enjoy fellowship with a chili supper.
(Marcia Cordts, 348-4549)

Photographer: Volunteers who are good at taking pictures at parish activities.
(Staff, 348-9735)

Newsletter: Volunteers willing to edit format and make newsletters inviting to read for our parishioners.
(Linda Schmidt, 348-9735)

Family Game Night: Volunteers to plan and organize family game games.
(Linda Schmidt, 348-9735)

Parish Festival Chair: Volunteers are needed to coordinate all the aspects of the festival
(Terry/Dee Woolf, 348-7403)

Festival committee chairs: Volunteers are needed to chair each event of the festival

Game Booth Volunteer: Volunteers are needed to assist with Games.

Chicken Dinner Volunteer: Volunteers needed to help waiting on tables & kitchen help

COUNCIL OF CATHOLIC WOMEN

Council of Catholic Women (CCW): CCW consists of all parish women 18 and older. It is a spiritual, educational, social, and fund raising arm of the parish. CCW provides for the needs of the sanctuary and the sacristy.
(Dee Woolf, 348-7403)

Officers: Volunteers are needed to provide leadership for this organization.

Committee Chair: Volunteers are needed to help chair special events.

Funeral Luncheons: Volunteers needed to donate food and help serve at funerals. (Pat Cullen, 348-8928)

Mission Sewing: Volunteers to help with quilts for the missions. People to tie knots are especially needed. Meet Tuesdays after morning Mass in the church basement. (Anna Vosberg, 943-6875)

Marriage prep weekend hosts: Volunteers host October and February Diocesan Marriage Prep days at St. Mary Parish. Duties include serving brunch, lunch and clean up. (Dee Woolf 348-7403)